

Leadership Skills Inventory Summary

Name: _____ Position: _____

of Surveys Returned: _____

		Self Score	Evaluations by Subordinates, Peers, and Supervisors				
			Number of Respondents who:				
			Composite Score	Strongly Agree	Agree	Disagree	Strongly Disagree
1.	Gives appreciation to others						
2.	Confronts people with problems/situations as they arise						
3.	Spends time walking floor and stays close to subordinate activity						
4.	Gives encouragement to others						
5.	Makes clear to subordinates what is expected on the job						
6.	Is a good listener						
7.	Coaches/counsels subordinates to ensure compliance with goals						
8.	Treats others with respect (i.e., like they are important people)						
9.	Actively involved in the development of subordinates						
10.	Holds people accountable for meeting the standards of the job						
11.	Gives credit to those who deserve it						
12.	Shows patience and self-control with others						
13.	Is a leader people feel confident following						
14.	Has the technical skills necessary for job						
15.	Meets the legitimate needs (as opposed to wants) of others						
16.	Is able to forgive mistakes and not hold grudges						
17.	Is someone people can trust						
18.	Does not engage in backstabbing (talking behind backs, etc)						
19.	Gives positive feedback to subordinates when appropriate						
20.	Does not embarrass people or punish them in front of others						
21.	Sets high goals for self, subordinates, and department						
22.	Displays a positive attitude on the job						
23.	Sensitive to the implications of my decisions on others						
24.	Is a fair, consistent leader, and predictable leader						
25.	Is not over-controlling or over-domineering person						

Scoring	0.0 – 2.3	Urgent Problem Area
	2.4 – 2.7	Potential Problem Area
	2.8 – 3.1	Good Shape
	3.2 – 4.0	Excellent Shape

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